



How did you hear about Opportunities Unlimited?

\_\_\_ Website \_\_\_ Support Staff \_\_\_ OU Employee Other \_\_\_\_\_

Are you authorized to work in the U.S. ? \_\_\_ Yes \_\_\_ No

Have you ever been convicted of any crimes other than minor Traffic Violations? \_\_\_ Yes \_\_\_ No

**\*If yes, list convictions (Convictions will not necessarily bar you from employment.) Give year and Charge(s) and /or Misdemeanor(s) and/or felony(s).**

\_\_\_\_\_  
 \_\_\_\_\_

Do you have a valid P.A. Driver's License? \_\_\_ Yes \_\_\_ No

If yes, License # \_\_\_\_\_

## Education

	Name and Address	Course or Subject	Graduate? Yes or No Date?	Degree/Diploma
High School				
College/ University				
Other				

## Military Record

Present Military affiliation: \_\_\_ None \_\_\_ Active Reserve \_\_\_ In active Reserve Branch: \_\_\_\_\_

Service History: Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Training and type of duty while in the Service: \_\_\_\_\_

\_\_\_\_\_

## Licenses / Certification / Skills

List all licenses, certifications, or special skills: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTE: Application with missing information may not be considered for employment.**

# Employment Record

\_\_\_\_\_  
Last or Present Employer

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Name of direct Supervisor

\_\_\_\_\_  
Brief description of Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Reason for leaving

\_\_\_\_\_  
Starting Wage \_\_\_\_\_ Ending Wage \_\_\_\_\_

\_\_\_\_\_  
Last or Present Employer

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Name of direct Supervisor

\_\_\_\_\_  
Brief description of Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Reason for leaving

\_\_\_\_\_  
Starting Wage \_\_\_\_\_ Ending Wage \_\_\_\_\_

\_\_\_\_\_  
Last or Present Employer

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Name of direct Supervisor

\_\_\_\_\_  
Brief description of Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Reason for leaving

\_\_\_\_\_  
Starting Wage \_\_\_\_\_ Ending Wage \_\_\_\_\_

May we contact your past or present employers?  Yes  No

If not, why? \_\_\_\_\_

\_\_\_\_\_

**NOTE: Application with missing information may not be considered for employment.**

## Professional / Personal References

All applicants must provide 3 references.


\*Need to have known the people for at least one year. Please, NO RELATIVES including IN-LAWS.

1	Name	Phone
	Address	
	Relationship to you	Occupation
2	Name	Phone
	Address	
	Relationship to you	Occupation
3	Name	Phone
	Address	
	Relationship to you	Occupation

*I hereby certify that the answers and all other information on this application are true and correct and that I understand any misrepresentation or omissions of facts on my part will be justification for separation. I authorize companies, schools or persons named above to give any information regarding my employment, character and qualifications, and release these entities from any liability for issuing this information. Current Act 33/34 clearances and Motor Vehicle reports (if applicable) is required for all employment. I understand that if I am hired, My employment is at the will of the employer.*

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Supported Employment Services (optional)

Opportunities Unlimited of Erie may be able to provide other employment services to assist you with meeting your vocational goals through the Social Security Administration Ticket to work and Self Sufficiency Program  or the Pennsylvania Office of Vocational Rehabilitation.

\_\_\_ Yes I am interested in receiving information regarding other services I may be eligible for.

\_\_\_ No I am not interested at this time.

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